

## **Non-Disclosure / Confidentiality Agreement**

***This information and all information regarding the company above will be kept confidential.***

Please read and complete the following Non-Disclosure / Confidentiality Agreement.

I, the undersigned potential buyer, in consideration for the owner of the company listed above (hereafter referred to as the company), that information provided by the company listed above is highly sensitive and confidential and that its disclosure to others would be incredible damaging to the business.

I agree not to disclose any information regarding this business to any other person who has not also signed and dated this agreement, except to secure their advice and counsel, in which case I agree to obtain their consent to maintain such confidentiality. "Information" shall include the fact that the business is for sale plus other data such as financials, tax returns, etc. The term information does not include any information which is, or becomes, generally available to the public or is already in your possession.

I agree all information provided to review the business will be returned to me without retaining copies, summaries, analyses or extract thereof in the event the review is terminated and you no longer are pursuing the company above to purchase.

That I not visit the company with out my permission. I also agree not to contact the companies employees, suppliers, or customers without my permission.

That, prior to finalizing an agreement to purchase a business, it is my responsibility to make an independent verification of all information given to me, either before the purchase agreement is finalized or within the time period in escrow defined by the purchase agreement.

That all correspondence, inquiries, offers to purchase and negotiations relating to the purchase of this company be presented only to me.

***Agreed to and accepted:***

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Please Print Your Complete Name Clearly*

\_\_\_\_\_  
*Please Print Your Complete Name Clearly*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

*(Please Include Area Code With All Phone Numbers. Please Print Clearly - Thank you.)*

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_